

## Notice of Meeting

### Governance & Audit Committee

Councillor Karim (Chair),  
Councillor O'Regan (Vice-Chair),  
Councillors Allen, Ejaz, Haffegge, Neil, Robertson and Zahuruddin



**Wednesday 13 March 2024, 7.30 - 9.30 pm**  
**Council Chamber - Time Square, Market Street, Bracknell, RG12 1JD**

### Agenda

*All councillors at this meeting have adopted the Mayor's Charter which fosters constructive and respectful debate.*

Item	Description	Page
1.	<b>Apologies for Absence</b>	
	To receive apologies for absence and to note the attendance of any substitute members.	
2.	<b>Declarations of Interest</b>	
	<p>Members are asked to declare any disclosable pecuniary or affected interests in respect of any matter to be considered at this meeting.</p> <p>Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.</p> <p>Any Member with an affected Interest in a matter must disclose the interest to the meeting. There is no requirement to withdraw from the meeting when the interest is only an affected interest, but the Monitoring Officer should be notified of the interest, if not previously notified of it, within 28 days of the meeting.</p>	
3.	<b>Minutes of previous meeting</b>	3 - 6
	To approve as a correct record the minutes of the previous meeting of the Committee held on 24 January 2024.	
4.	<b>Urgent Items of Business</b>	
	Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.	
5.	<b>External Audit Plan 2021/22 and Update on Local Audit Delays</b>	7 - 56
	To update the Committee on the Government's consultation on proposals to	

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	address the current backlog in local audit completions across the local government sector and to enable the Council's External Auditor Ernst and Young to present to the Committee the Audit plan covering the 2021/22 financial year. <b>Reporting:</b> Arthur Parker, Chief Accountant	
6.	<b>Strategic Risk Register</b>	57 - 72
	To present the Strategic Risk Register for Governance and Audit Committee to review and feedback to CMT. <b>Reporting:</b> Sally Hendrick, Head of Audit & Risk Management	
7.	<b>Head of Audit Interim Report</b>	73 - 86
	To present the update on progress on the Annual Internal Audit Plan. <b>Reporting:</b> Sally Hendrick, Head of Audit & Risk Management	
8.	<b>Annual Internal Audit Plan 2024/25</b>	87 - 100
	To set out the underlying principles applied in the Internal Audit planning process and seek the Governance and Audit Committee's approval of the Internal Audit Plan for 2024/25. <b>Reporting:</b> Sally Hendrick, Head of Audit & Risk Management	

Sound recording, photographing, filming and use of social media is permitted. Please contact Lizzie Rich, 01344 352253, [lizzie.rich@bracknell-forest.gov.uk](mailto:lizzie.rich@bracknell-forest.gov.uk), so that any special arrangements can be made.

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